FULL NAME

Street Address ⚫ City, State, Zip ⚫ (area code) phone # ⚫ e-mail address

Education

Chattahoochee High School **August 2010- May 2013**

GPA:

Advanced Coursework:

Work and Volunteer Experience

**Volunteer Opportunities through Key Club: August 2015-present**

* + Worked at local events, charities, and shelters
  + Helped with money collection and organized a basket for cans and less fortunate families
  + Helped with set up and advertising in seasonal festivals
  + Fulfilled required tasks assigned by supervisor

**Zoo Volunteer Program: August 2016-May 2017**

* + Volunteered at a local zoo to help animals which could not survive in the wild on their own
  + Trained to executed activities and jobs learned
  + Followed a set schedule of what to do when asked
  + Showed animals, cleaned exhibits and assisted those above me

Extracurricular Activities

**Vice President of Key Club: August 2017-present**

* + Worked my way from being a member to vice president over a 3 year period of time
  + Coordinated a schedule with other members and our supervisor
  + Planned and organized meetings and activities, then presented the information
  + Fulfilled presidential position when the president was unable to fulfill her duties

**Varsity Cross Country/Track: August 2015-present**

* + Fulfilled demand to help new runners with starting a running career
  + Mentored another student, including advising them at meets and setting examples for them
  + Appeared on time to work diligently in order to achieve a desired goal

Skills & Awards

**Languages:**

* + Fluent in……
  + Proficient in …..

**Certifications:**

* + CPR
  + Etc

**Awards:**

* + Honor roll
  + Governor’s Honors
  + etc